

# Call for Volunteers:

## Mentoring Programme Manager (10%)

Women in International Security (WIIS) Switzerland is looking for a **Mentoring Programme Manager (10%)**. Join a dynamic team, passionate about the promotion of gender equality in the international peace and security sector.

[WIIS Switzerland](#), founded in 2020, aims to support, connect, and engage women working in international peace and security across Switzerland, to provide a platform for collaboration and exchange across sectors – from government to international organisations, the private sector, civil society, and academia – and to build bridges to the global community of WIIS. Together with the Steering Board you will have the unique opportunity to shape WIIS Switzerland to become one of the country’s primary platforms for gender equality and international security.

As part of your assignment, you will have the chance to closely interact with senior professionals as well as a cohort of talented mentees from a variety of backgrounds.

| Your tasks  | Your profile   |
|---|--|
| <ul style="list-style-type: none"> <li>● Conceptualization and coordination of WIIS Switzerland’s mentoring programme in close collaboration with the Steering Committee</li> <li>● Development of conceptual ideas &amp; implementation of programme</li> <li>● Event management and communications</li> <li>● Point of contact for mentors and mentees</li> </ul> | <ul style="list-style-type: none"> <li>● Master’s degree in political science, international relations or similar</li> <li>● Experience in project management</li> <li>● Experience in liaising with high-level professionals is an asset</li> <li>● Passion for gender &amp; international security</li> <li>● German &amp; French is an asset</li> </ul> |

Interested? Please send your CV and cover letter to [switzerland@wiisglobal.org](mailto:switzerland@wiisglobal.org) by **30 November 2023**.

We look forward to hearing from you!